



MINUTES

Twenty-Third Meeting

DDA Personnel Panel
18 July 1977, 1330 Hours, Room 7D32, Headquarters Building

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1. Discussion of the candidates nominated for the position of Information Control Officer in the Information and Privacy Staff was the first order of business at this meeting. The nominees for the vacancy were:



GS-12	MF
GS-12	MT
GS-12	MC
GS-12	MC
GS-12	ML
GS-13	MZ

Since the nature of this position is somewhat varied from the positions normally filled via the DDA Personnel Panel, it was decided to deviate from the normal nominating procedure and to send the names of three candidates to the Information and Privacy Staff for their selection. However, the nominating memorandum will show the order of preference as expressed through the voting.

2. A discussion of the quota system presently in use for establishing numbers of attendees for the Midcareer Course took place. The history, background and rationale for some of the previous systems were mentioned as well as a detailed explanation of the system currently in use. After considerable discussion it was decided that commencing with the quotas to be established for the courses beginning in Calendar Year 1978, the figure will be based on the total of GS-12 and GS-13 positions apportioned to each Sub-Group. A percentage of the total of all DDA GS-12 and GS-13 positions will be ascertained and that percentage will be applied against the total number of spaces allocated to the DDA (presently 35). The FY-end figures will be used in determining the number of GS-12 and GS-13 positions. A memorandum announcing this policy will be forwarded prior to the release of the quota.

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Executive Secretary

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TRANSMITTAL SLIP		DATE 7/19/77
TO: Mr. [REDACTED] <i>Ced</i>		
ROOM NO. 2D00	BUILDING Headquarters	
REMARKS: <i>C/AS</i> <i>PO</i> <i>return EO</i> <i>[Signature]</i> <i>FYI</i>		
FROM: [REDACTED]		
ROOM NO.	BUILDING	EXTENSION 4142

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

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